

Vidyasagar Central Co-operative
Bank Ltd., Midnapore
Head office: - Midnapore
At & P.O. - Midnapore,



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Dist. - Paschim Medinipur

Memo No. Dev/73

Date: 02/09/2026

Notice Inviting Quotation

Inviting sealed Quotations for following printing items from intending persons'/Agencies experience in similar nature of work in individual item rate.

Last date of submission quotation: - 24.09.2026 up to 12 noon.

Date and time of opening quotation: - 24.09.2026 at 3 pm

Sl. No	Name of items	Unit/ Pcs.	Specification
Saleable and Non-Saleable Forms			
1	Letter of Lien & Set-off (Individual) (Each PAD containing 100 leaf)	200 PAD	As per Sample
2	Kham (Medium)	30000 Pcs	As per Sample
3	KCC Pass Book	20000 Pcs	As per Sample
4	KCC Form No. 4	30000 Pcs	As per Sample
5	KCC Form No. 5	30000 Pcs	As per Sample
6	KCC Form No. 7	30000 Pcs	As per Sample
7	SFD certificate book containing 100 certificates (pages) mentioning seral numbers as provided by the bank	3000 book	As per Sample
8	Nominee Register	200 Pcs	As per Sample

N.B: Paper sample has to be submitted along with the bid.

Terms & Condition: -

- 1) Supporting documents must be submitted with the qualification bid, including PT clearance certificates, PAN card, trade license, IT returns, and **GST Registration**.
- 2) All items must be supplied within 30 days from the date of issuance of the purchase order.
- 3) The quotation should indicate the rate, **excluding all taxes**.

(2)

- 4) No revision of rates shall be permitted, except for charges to statutory taxes or charges levied by the Central or State Governments through official notifications.
- 5) No advance or running payments will be made. Payment will be released only after the satisfactory delivery of items and submission of the bill (in duplicate) drawn in favour of Vidyasagar Central Co- Operative Bank Ltd., Midnapore.
- 6) No deviation from the specifications will be allowed without prior consent from the competent authority.
- 7) Payment will be processed upon successfully completion of work as per the work order, either via account payee cheque or electronic transfer through NEFT/ RTGS.
- 8) The undersigned is the accepting authority and reserves the right to reject any or all quotations without assigning any reason whatsoever. The authority is not bound to accept the lowest tender or any specific bidder.

For further details, please contact the P&D Section at the Head Office in Midnapore, refer to the bank's notice board, or visit the official website at www.vidyasagarccb.bank.in.

Date: 01.09.2026


General Manager

