



Memo no : Dev/369

Date- 02.03.2026

Notice Inviting Quotation

Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.

Last date of submission quotation:- 17.03.2026 up to 12 noon.

Date and time of opening quotation :- 17.03.2026 at 3 pm

Sl. No	Name of items	Unit/ Pcs.	Specification
Non-Saleable Form			
1	RD/FD/ Spl. FD Specimen	40000 Pcs.	As per Sample
2	Vault Register	200 Pcs. (Each Book consist of 200 Folio with Hardboard Binding)	As per Sample
3	Work cum Tour Diary Register	200 Pcs. (Each consist of 100 Folio, Board paper Binding)	As per Sample
4	Gold Loan Testing & Valuation (With Receipts No. Triplicate)	261 Book (Each Book consist of 300 Pages including Triplicate)	As per Sample
5	Gold Loan Issue Receipts (With Receipts No.)	200 Book (Each Book consist of 200 Pages including Duplicate)	As per Sample
6	Security Register	50 Pcs. (Each consist of 100 Folio, Hard Board paper Binding)	As per Sample
7	Big Cotton Kham for Dispatch (16X12)	1000 Pcs.	As per Sample
8	Medium Cotton Kham for Dispatch (14X10)	1000 Pcs.	As per Sample
9	Gold Bag (Small)	5000 Pcs.	As per Sample
10	Voucher Binding Slip of 100 pages	1000 PAD (Each PAD consist of 100 Slips)	As per Sample
11	BIG Envelop	5000 Pcs.	As per Sample

N.B : Paper sample has to be submitted along with the bid.

Terms & Condition:-

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration**.
- 2) All above items will be supplied with in 30 days from the date of issue of purchase order.
- 3) The quotation should indicate the rate **excluding all taxes**.

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(2)

- 4) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 5) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 6) No deviation from the specification shall be allowed without prior consent of authority.
- 7) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 8) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

For further details please contact P&D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website www.vidyasagarccb.bank.in.

Date : 02.03.2026


General Manager




**Vidyasagar Central Co-operative
Bank Ltd., Midnapore**

Head office: - Midnapore
At & P.O. - Midnapore



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Sl. No	Name of items	Unit/ Pcs.	Specification
Saleable Form			
1	Deed of Agreement (KCC)	3000 SET	As per Sample
2	Consolidated Loan Application form MT ECCS/ELITE_LTPL	300 PAD (Each PAD consist of 100 Pages)	As per Sample
3	MT Non Agril Loan Individual	2000 SET	As per Sample

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