

**Vidyasagar Central Co-operative
Bank Ltd., Midnapore**

Head office: - Midnapore
At & P.O. - Midnapore,



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Dist. - Paschim Medinipur

Memo No - Dev /255

Date- 10/11/2025

Notice Inviting e-Tender

Sealed quotations are invited from reputed Supplier/Vendor / Contractor for Supplying, printing of Calendar & Diary for the Year 2026 of Vidyasagar CCB Ltd., Midnapore.

Sealed item rate quotations are hereby invited from reputed & experienced person /Supplier/Vendor/ Agencies.

Name of work: - Supplying, printing of Calendar 2026 & Diary (Super Executive, Premium, Ordinary & Pocket) & Table Calendar for the Year 2026 of Vidyasagar CCB Ltd., Midnapore for all Branches and customers & Its' eminent beneficiary.

***Location/Place:* - Vidyasagar Central Co-operative Bank Ltd., Midnapore, Head Office.**

***Last Date of Bank's Sample checking :* - 19/11/2025 up to 2:00 PM**

Completion time :- on or before 8th December, 2025.

Last date & time of submission of Quotation:- 20/11/2025 up to 12 noon

Date & time of Opening of Quotation:- 20/11/2025 at 3 pm

Terms & condition : Supporting documents should be submitted in qualification bid and also will have to be submitted PT , Trade license, PAN CARD, GST Registration.

Terms & Condition:-

- 1) The bidder must have to submit a sealed sample of Paper of the calendar & the Super Executive, Premium, Ordinary & Pocket Diary as per specification** mentioned herewith on or before the date of closing of the Tender. This will be the highest criteria to accept any bid.
- 2) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.16000/-** as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co- Operative Bank Ltd., Midnapore or preferably NEFT to A/C No : 123002048872 , IFSC : WBSC0VCCB39 .
- 3) All above items are to be supplied with in 15 days from the date of issue of purchase order.**

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- 4) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 5) **The quotation should indicate the rate excluding all taxes.**
- 6) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 7) **No deviation from the specification shall be allowed without prior consent of authority.**
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS . **If the vendor fails to deliver the material within specified time , up to 20% penalty over the payable amount may be imposed.**
- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

Specification of the Materials				
SI No	Items	Specifications	Quantity	UOM
1	Wall Calendar 2026	Art paper 170 GSM, Mat Lamination One side, 30" X 20", One side Multi- colour printing, Double mounting, Single leaf	75000	Pcs.
2	Table Calendar 2026	As per sample (provided by the Bank) To be customized by the Pictures provided by the Bank , Total 13 Sheet including Cover, Wire Binding	2000	Pcs.
3	Premium Diary cum Notebook (200 Pages) Size – A5	Customized Design Wooden Finish Cover; Laser cutting Bank's Logo, Year & Bank's Name and Embossing Vidyasagar's Face; 70 GSM Natural Shade paper of Balarpur / JK with Graining, With 4 nos. Colour Title page, 128 GSM; Printing Bi-colour, 8 nos. Information pages	700	Pcs.
4	Ordinary Diary cum Notebook (200 Pages) Size – A5	Customized Design Wooden Finish Cover; Laser cutting Bank's Logo, Year & Bank's Name; 70 GSM Natural Shade paper of West coast / JK, With 4 nos. Colour Title page, 128 GSM; Printing Bi-colour, Refill with Logo & Information 8 pages; including Monthly Planner after every 16 Pages	3700	Pcs.

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SI No	Items	Specifications	Quantity	UOM
5	Super Executive Notebook cum Diary (200 Pages) (7" X 10")	Customized Design Wooden Finish Cover; Laser cutting Bank's Logo, Year & Bank's Name and Embossing Vidyasagar's Face; 70 GSM Natural Shade paper of West coast / JK , With 4 nos. Colour Title page, 128 GSM; Printing Bi-colour, 6 nos. Information pages including Monthly Planner after every 16 Pages	100	Pcs.
6	Pocket Diary cum Notebook (5" X 3")	As per sample (provided by the Bank) Plastic Cover, Bank's Name & Logo to be Printed, As per Sample, 54 GSM White Printing, 12 nos. Information Page, Date & Bank Logo as per Specimen	1500	Pcs.

For further details please visit our website www.vidyasagarccb.in or contact **P&D Section, H.O. Midnapore (Mob : 9046177146)** & mail id : development@vidyasagrccb.in or see notice Board on working days from 10:00 AM to 5:00 PM of the Bank.

For further help you can also contact to Mr. Kushal Bose / Mr. Biswajit Chakraborty in Mobile no. 09674758719 / 09674758723 (On working days-9:00 AM– 6:00 PM) for the e-tendering platform, i.e. tenderwizard.com/eproc .

Date:- 10/11/2025


General Manager