

**Vidyasagar Central Co-operative  
Bank Ltd., Midnapore**  
Head office: - Midnapore  
At & P.O. - Midnapore



Telephone - 03222-275417, 275411  
FAX - 03222 - 275411  
E-mail - vccbmidnapore@gmail.com  
Dist. - Paschim Medinipur

**Memo no : Dev/ 197**

**Date- 23.09.2025**

### **Notice Inviting e-Tender**

**Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.**

*Last date of submission quotation:- 16.10.2025 up to 12 noon.*

*Date and time of opening quotation :- 16.10.2025 at 3 pm*

#### **Saleable Form**

<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/ Pcs.</b>	<b>Specification</b>
1	SB / CD Passbook	50000 Pcs. (204 mm x 180 mm - 6 seater Book with Cover)	As per Specification
2	RD Passbook	10000 Pcs. ((204 mm x 180 mm - 3 seater Book with Cover)	As per Specification

#### **Specification for SB/CD & RD Book :**

- Folding Size : 204 mm X 90 mm , Open Size : 204 mm X 180 mm.
- Inside Paper : 7.7 KG JK Electra make, Mapletho Paper, 18" X 23", 58 GSM, Inside Page 1 colour.
- Cover : 250 – GSM Art Board , 23" x 26" , Hi-Coat, Matt Lamination, 4- colour.
- Center folding sewing stitch.

#### **Required Documents for Qualification in Technical Bid :**

- Supporting documents should be submitted against their qualification and also will have to be submitted Professional Tax, Valid Trade license, PAN CARD, Income Tax return File for last 2 yrs., GST Registration Certificates.
- The vendor / contractor who will be participating in the tender must possess a credential in similar type of work of at least 50% of their quoted amount with in last three financial year. If he / she failed to submit the credential , the bid may be rejected at anytime of the tender process.
- All bid must be accompanied by a refundable earnest money / bid security amount of Rs.9000/- to the A/C No : 123005627958 (IFSC Code: WBSC0VCCB39) Vidyasagar Central Co- Operative Bank Ltd., Midnapore. **The EMD deposit is exempted for MSME vendors.**

*Continued to overleaf.....*

- D. The vendor must comply the criteria of printed passbook to be compatible with the Passbook printing machines of the Bank, else will be disqualified. Checking of compatibility will be done on 10.10.2025 at 2:00 PM. The intending vendors are requested to present physically with sample passbooks (SB / CD/ RD) or send the sample via courier on or before the stipulated time without fail, else will be disqualified.**

### **Terms & Condition:-**

- 1) The quotation should indicate the rate / Basic Price **excluding all taxes.****
- 2) All above items will be supplied with in 15 days from the date of issue of purchase order.**
- 3) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.**
- 4) Bidders who will successfully comply the technical Bid, will be eligible to compete in the price Bid.**
- 5) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .**
- 6) We only accept products which are directly manufactured by the companies not marketed by the companies.**
- 7) No deviation from the specification shall be allowed without prior consent of authority.**
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .**
- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.**
- 10) All legal disputes shall be trialed under the jurisdiction of Kolkata High court.**
- 11) The Bank will have the liberty to deduct requisite amount of TDS from your bill.**
- 12) Bank's GST No- 19AAAV0691B1ZN and Company's GST No must be quoted in Tax Invoice Bill**

For further details please visit our website [www.vidyasagarccb.in](http://www.vidyasagarccb.in) or contact **P&D Section, H.O. Midnapore (Mob : 9046177146)** & mail id : [development@vidyasagrccb.in](mailto:development@vidyasagrccb.in) or see notice Board on working days from 10:00 AM to 5:00 PM of the Bank. You can also visit the e-tender portal [www.tenderwizard.com/eproc](http://www.tenderwizard.com/eproc).

**Date : 23.09.2025**

  
**General Manager**